

The logo features a stylized sun or flower in shades of orange and yellow on the left, with green splatters behind the text. The text 'La Galería del Pueblo' is written in a large, colorful, sans-serif font. 'La' is red, 'Galería' is purple, 'del' is blue, and 'Pueblo' is teal. Below the main title, the subtitle 'Rhode Island's only Latino Gallery & Cultural Hub' is written in a smaller, black, sans-serif font.

# La Galería del Pueblo

Rhode Island's only Latino Gallery & Cultural Hub

*La Galería del Pueblo* carries an eclectic array of traditional and contemporary Latino Arts and Crafts. In an effort to support economic growth for local artists, we place priority in art created by Latino artists living and working in Rhode Island. However, to encourage

The small gallery sells work exclusively on consignment. Artists will be asked to stop by occasionally during gallery hours to check on sales, and to pick up commission checks as arranged with the Gallery owner.

We offer several levels of **Membership** commitment:

- **Consignment** – All artists join as *consignors*. Consignors receive a 60% commission and have no obligation to participate in gallery activities.
- **Associate** – Associates have their artwork represented in the gallery and volunteer in the gallery 10-14 hours per month. Volunteering may include offering an artist talk, a demonstration, workshop or manning the gallery during open hours. Any consignor can request Associates status, but the determination is at the discretion of the Gallery Director and Peer Members. Associates receive a 70% commission.
- **Peer Members** – Peer Members have the option of taking a leadership role in running the Gallery. They receive a 75% commission on their sales. In return they work in the gallery approximately 24 hours a month and have greater responsibilities. After they have demonstrated their level of commitment to the gallery, Peer Members help the gallery owner select new artists and themes for future shows.

All level commitments are expected to promote the gallery via social media and your website. The gallery will initially be open Thursday – Saturday, but hours may increase as commitments from artist members grow.

## Application Procedure

Applications are accepted at any time. We will review your application and after we make a decision, you will be scheduled during an upcoming exhibition term. Terms last two (2) months each. Your artwork may be picked up no earlier than the first Saturday following the jury and no later than the second Saturday following the jury unless prior arrangements are made.

You may drop off or ship your work to us in a re-useable, clearly labeled box with a check for return UPS fees (including insurance, if applicable). Work submitted without shipping fees cannot be returned. While your work is at *La Galería*, *insurance is not required* but is strongly advised that you retain your own insurance. *Please discuss this with the gallery staff upon delivery of this form.*

We will not accept any work that is in conflict with an existing consignor's work or that does not align with RILA's mission. Work is accepted for a minimum two-month period. Consigned items may remain longer upon the discretion of the Gallery Director.

**Please include the following with your submission:**

- The completed application form (see next page)
- A jury fee of \$20.00
- Return shipping fees, if applicable
- Provide us with your E-Mail address to receive email notifications of invitations to events.
- 5-6 pieces of work (we welcome supporting digital photographs, but must see actual work)



# La Galería del Pueblo

Rhode Island's only Latino Gallery & Cultural Hub

Established in 2016

## Application Form

Your Name \_\_\_\_\_ Date \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Preferred phone number: ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_

I am interested in being a  Consignment  Associate  Peer **Member** in the gallery (see page 1)

I will pick up my work: \_\_\_Yes \_\_\_No, I have included a check to cover shipping fees (please discuss with us)

**Please give a TITLE and describe the materials/techniques used in your work.** (Write more on back)

Number each sample to correspond to the description on this application form.

Media: \_\_\_\_\_

1. \_\_\_\_\_ Size \_\_\_\_\_ Suggested Retail Price \$ \_\_\_\_\_

2. \_\_\_\_\_ Size \_\_\_\_\_ Suggested Retail Price \$ \_\_\_\_\_

3. \_\_\_\_\_ Size \_\_\_\_\_ Suggested Retail Price \$ \_\_\_\_\_

4. \_\_\_\_\_ Size \_\_\_\_\_ Suggested Retail Price \$ \_\_\_\_\_

5. \_\_\_\_\_ Size \_\_\_\_\_ Suggested Retail Price \$ \_\_\_\_\_

\_\_\_I testify that the samples provided have been made by me (the applicant). TOTAL VALUE: \_\_\_\_\_

(Signed) \_\_\_\_\_

**Background Information (for promotion/marketing purposes) Please also provide us with a brief artists bio/statement on a separate piece of paper or on the back of this form:**

How long have you been an artist? \_\_\_\_\_ What is your ethnic origin? \_\_\_\_\_

Where have you studied? \_\_\_\_\_

Do you sell your work elsewhere?  Yes  No. If yes, where? \_\_\_\_\_

How did you hear about *La Galería del Pueblo*?

## Special handling instructions

Total Insurance Value: \$\_\_\_\_\_ Notes on condition of works:

**Insurance:**    \_\_\_ Lender has insurance    Details: \_\_\_\_\_  
                   \_\_\_ Lender does not have insurance (See Item #2 on page 4 of this agreement)

Rhode Island Latino Arts requests permission to photograph objects/exhibit for publicity or educational purposes (any arrangements for photography for publication shall be made separately).

- \_\_\_ Permission granted
- \_\_\_ Permission not granted
- \_\_\_ Permission granted with following condition(s):

*The conditions listed above and throughout this entire document are accepted.  
 (Sign below to acknowledge)*

Lender (please print) \_\_\_\_\_

Lender signature \_\_\_\_\_

Lender address: (if different from page 1) \_\_\_\_\_

Phone number: (401) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Rhode Island Latino Arts/Galería representative \_\_\_\_\_

**Please complete, sign, and return original in person or mail to the address listed below.**

*La Galería del Pueblo • 209 Central St. | Central Falls, RI 02863*

**WE MUST HAVE THIS ORIGINAL FORM WITH ORIGINAL SIGNATURE for our files**

[Staff section] .....

Drop off date: \_\_\_\_\_ Exhibit dates : \_\_\_\_\_

\$20 paid: cash \_\_\_\_\_ check# \_\_\_\_\_ Staff initial: \_\_\_\_\_ NOTES:

**PLEASE READ CAREFULLY:**

1. The objects will remain in the care of *La Galería del Pueblo* (aka *Rhode Island Latino Arts (RILA)*) until they are returned to the lender. RILA will adhere to best professional museum practices in the care and handling of the loaned items.
2. The lender is strongly encouraged (but not required) to maintain his/her own insurance and to supply RILA with a certificate of insurance naming RILA as an additionally insured institution or waiving subrogation against RILA. If the lender should fail to supply RILA with such a certificate, this loan agreement shall constitute a release of RILA from any liability in connection with the object(s) on loan.
3. By signing this form (see page 4) and upon discussion and agreement with lender, the lender is in agreement that RILA is not responsible for damage or loss during the period of the loan for the amount indicated on page 4 of this agreement. RILA may care and be responsible for the objects during wall-to-wall exhibition *on location and not during transit to and from the gallery*. If the lender obtains insurance, he or she is responsible for insuring against all risks, physical loss or damage. The lender agrees that, in the event of loss or damage, RILA is not held responsible and recovery will be limited to the amount, if any, as paid by the lender's insurer. The lender hereby releases RILA, its trustees, officers, and employees from liability for any and all claims arising out of such damage or loss.
4. RILA will not alter the object(s), including cleaning, conservation or restoration without an express agreement between the lender and RILA.
5. Artists are responsible for drop off and pick up of their objects on a timely basis. Artwork may be left with RILA on an extended period as arranged with the artist in writing. After making all reasonable effort to return the object(s) within 90 days after the agreed time period, and if such effort fails through no fault of RILA, RILA shall have the right to place the object(s) in storage and to charge storage fees and insurance costs to the lender. If after 5 years, the object(s) have not been claimed, they shall be deemed unrestricted gifts to RILA.